

Ilchester Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

12 June 2025 (2025 - 2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
21	Accountant Fees	13/06/2025		Unity Current Accour		Payroll	Chalmers & Co Accountant	S	120.00	24.00	144.00
22	Clerk Salary	13/06/2025		Unity Current Accour		Salary	R Coombes	Z	461.82		461.82
23	PAYE	13/06/2025		Unity Current Accour		PAYE	HMRC	Z	106.35		106.35
18	Grass Maintenance	13/06/2025		Unity Current Accour		Grounds Maintenance	Three Counties Landscapin	S	548.25	109.65	657.90
19	Computer Software	13/06/2025		Unity Current Accour		Accountancy Software	Scribe	S	37.00	7.40	44.40
20	Inspections - Play / Skate	13/06/2025		Unity Current Accour		Skate Park Inspections	Somerset Council	S	97.37	19.47	116.84
Total									1,370.79	160.52	1,531.31

Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Ilchester Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2025		
	Cash in Hand 01/04/2025		45,006.17
	ADD Receipts 01/04/2025 - 31/05/2025		38,770.00
	SUBTRACT Payments 01/04/2025 - 31/05/2025		83,776.17
	Cash in Hand 31/05/2025 (per Cash Book)		4,822.12
B			78,954.05
	Cash in hand per Bank Statements		
	Unity Current Account 31/05/2025	8,671.99	
	Unity Savings Account 31/05/2025	70,282.06	
			78,954.05
B	Less unrepresented payments		
			78,954.05
	Plus unrepresented receipts		
	Adjusted Bank Balance		78,954.05
	A = B Checks out OK		

Ilchester Parish Council
RECONCILIATION - Unity Current Account 31-05-2025

From Accounts	£8,671.99
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Payments not cashed	Add
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Receipts not entered	Subtract
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Statement should be	£8,671.99
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Ilchester Parish Council
RECONCILIATION - Unity Savings Account 31-05-2025

From Accounts	£70,282.06
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Payments not cashed	Add
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Receipts not entered	Subtract
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Statement should be	£70,282.06
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