

**Minutes of the Ilchester Parish Council meeting held on Thursday June 13<sup>th</sup> 2019  
at the Town Hall, Ilchester at 7.30pm.**

**Present:** Mrs. H. Panter, Chairman, Mr. S. Marsh, Miss J. Stapleton, Mr. H. Williams, Miss. G. Light, Mr. L. Midwinter, Mr. G. Bushell, Mr. B. Rose, Mr. A. Capozzoli, District Councillor, Mr. Miles Peckover, Social Services, Mr. R. Rhys, Agent, Rev. B. Faulkner & Mr. P. Horsington, Clerk.

Twenty three members of the public attended.

**22. Apologies**

Apologies were received from Mr. C. Williams, Mr. P. Rowsell, District Councillor, Mr. C. Hull, District Councillor, Mr. N. Bloomfield, County Councillor, Mr. R. Graydon, CRO, RNAS, PC. Stefan Edwards & PCSO Thelma Mead.

**23. Co-option of three members**

As there were only six nominations received for the new Parish Council of nine members at the last meeting, this meant there were three vacancies to be filled by co-option. The Clerk reported that eight nominations had been received. After three rounds of secret ballots, the Councillors voted that Mr. Graham Bushell, Mr. Chris Willaims & Mr. Barry Rose were selected for co-option.

The two members present, Mr. Bushell & Mr. Rose signed their Declarations of Acceptance of Office and received their Register of Interest forms. These are to be completed by members and returned to SSDC within 28 days. In the absence of Mr. C. Williams, it was agreed to send him the necessary papers for signing.

The Clerk was instructed to write and thank the five unsuccessful candidates for their interest.

**24. Election of Officers**

The following additional Officers were unanimously agreed, the full list now being -

Vice – Chairman	Mr. Marsh
Finance	Mr. Bushell
Highways	Mr. Marsh & Mr. Rose
Rights of Way	Mr. Rose
Allotments	Mr. H. Williams
Cemetery	Mr. Midwinter & Mr. C. Williams
Mead & Skate park	Miss Light
Website	Miss Light & Mr. Midwinter
Youth Parish Councils	Miss Stapleton
Trees	All members
Internal auditor	Mrs. P. Morley

**25. The Minutes** of the previous meeting, having been circulated, were signed as correct.

**26. Declarations of Interest**

There were no Declarations of Interest.

**27. Open Session – with RNAS, County & District Councillors' reports.**

Mr. P. Westlake highlighted a damaged drain cover on the road to the Mead from the A.37. This is to be reported. It is by Telephone pole number 2.

Mr. B. Masters stated that Mr.s. Berry has informed him by letter, that the Grit bin at the Mead had still not been filled. Mr. Capozzoli stated that he will contact County Highways and resolve the issue.

Mr. Westlake also highlighted grass cuttings left on the road to the Mead, and also that there has been near misses with vehicles exiting from the Car boot sales. It was recommended that contact is made with the Ilchester Town Trust.

Mr. G. Hill stated that the dip in the floodbank at the Mead has never properly repaired, and it was agreed that the Council contacts the Environment Agency to ask for a full repair.

Mr. G. Hill reported that a member of the public had trimmed back part of the hedge to improve visibility for vehicles accessing from the Mead onto the A.37.

Mr. Bond of Fosseyway Court expressed his concern at the proposal that the Old Fosseyway road is to be used during the construction of the 150 housing development north of Troubridge Park. Mrs. Slade highlighted issues of safety for walkers, with Mrs. Mars stating that any access should be via an access opposite the Norseland Cheese factory.

Mr. Capozzoli explained that this was the option which the Contractors have preferred, with a designated traffic management plan having to be put in place. The use of any access onto & from the B.3151 opposite the Norseland Cheese factory would involve putting in a third lane for vehicles, plus works to improve visibility.

Mr. Rhys, Agent, stated that County Highways have accepted the principle of the Old Fosseway for access, during construction. Mrs. Slade highlighted the difficulty which will be caused with vehicles turning right from the Yeovilton direction. There were many concerns highlighted by members of the public.

Mr. Marsh stated that there were three options -

1. Access through the existing Estate
2. Access opposite the Schools
3. Access using the old Fosseway

Mr. Capozzoli recommended that those with strong objections to the use of the Old Fosseway, should write to the Planning Officers with their comments.

Mr. Capozzoli introduced Mr. Miles Peckover, from Social Services who gave advice on the issue of 'Modern Slavery' stating that the Salvation Army should be the first contact. Then after that, the Police may become involved. This was noted. Mrs. Panter thanked Mr. Peckover for attending the meeting.

Mr. Capozzoli informed the meeting that the pavement in Limington Road has been repaired.

Mr. H. Williams highlighted rubbish at the end of West Street.

In the absence of Mr. Graydon, CRO, Mrs. Panter reported that the roadworks on the B.3151 at RNAS, will not be completed until December, due to cables not being deep enough.

## **28. Police & Community issues - Ilchester Town Trust, IDCA, IRINEC & Church Matters**

As the Police were not present, having given their apologies, there was nothing to report on the issue with the new Lighting put through Northover, of having the lighting turned off after midnight.

Mrs. Panter raised the perennial issue of parking issues in Ilchester and asked for support for putting letters with the Police logo on it, to all residents asking for more considerate parking. After discussion, it was agreed that Mrs. Panter will contact the Police for advice on how the letter should be worded, before distribution.

Mr. H. Williams reported on behalf of the Town Trust that there is a new carpet in the Committee room, and CCTV cameras are in action on the Sports field. The Market Cross issue is still ongoing.

Miss Stapleton reported on behalf of IDCA, stating that she is arranging with SSDC StreetScene to have the High Street cleaned before the Street Fair on July 6<sup>th</sup>.

There were no issues reported from IRINEC.

Rev. Faulkner asked the Council for an opinion on highlighting the anniversary of D Day on Remembrance Sunday, also asking whether should this include the anniversary of the foundation of NATO. This created some discussion, but it was eventually agreed that both ought to be commemorated.

Mrs. Panter expressed her concern at the number of cuts being carried out at the Churchyard area at St. Andrew's, Northover, as to date four have been done and the Council only agreed that there should be a total of seven. Rev. Faulkner stated that St. Mary's PCC have paid for one cut to date and would be willing to pay for one more. The Clerk was instructed to inform Mr. Guy not to cut the Churchyard during July & August. However, it was agreed that the area is looking very tidy.

An issue at the Nursery, Northover was discussed, and noted.

Mrs. Panter stated that there is to be a meeting with the Surgery on July 4<sup>th</sup>.

## **29. Youth Parish Councils**

Miss Stapleton reported that the Youth Parish Councils 'Silent Disco' had been a great success, with 25 attending and resulting in five new members. The Youth Parish Councils are to run a Tombola on July 6<sup>th</sup> for fund raising.

## **30. Planning matters**

The issues raised in the Open Session reference access to the site during construction, for application 18/03658/REM for Land north of Troubridge Park, Ilchester following approval 15/000247/OUT for the erection of 150 dwellings etc. were noted. It was agreed, if requested, that there needs to be further discussion, then the Chairman will call a meeting of the Council to consider any further issues.

Miss Stapleton reported that applications 18/00796/LBC & 18/00690/HOU for Mr. J. Fowler at the Old Vicarage for detached workshop/carport had been granted.

The issue of workers' conditions at the Car wash in Northover were discussed, with Miss Light recommending that a Welfare check would resolve the issue. It was agreed to make contact with Social Services.

After discussion, it was agreed to contact SSDC planning to enquire that the business being operated at Nowra, Priory road was in accordance with the existing planning permission.

### 31. Financial matters

The Chair, Mrs. Panter read & signed the Annual Statement of Governance.

### 32. Other Financial matters

The account balances were reported as at 31/05/19 C/A/c £100 & B/R A/c £58,420.79p

**Receipts -** £10.13p Bank interest, £80 Wakely Bros, £80 H.F Miles & £495 allotment rents

**Payments made -**

13/06/19	2409	£17,799	Gareth Webb & Co - allotments
13/06/19	2410	£25	Sophie Pack- Stone - skate park area
13/06/19	2411	£90	Trinity College -allotment rent
13/06/19	2412	£340	Julian Guy - Northover churchyard
13/06/19	2413	£210	Chalmers & Co - managing Paye
13/06/19	2414	£31.20	Mrs. H. Panter - paint
13/06/19	2415	£602.59	PTH salary & expenses
13/06/19	2416	£350	J. Berkley – painting Skate ramps
13/06/19	2417	£30	ITT room hire

The above cheques were approved and signed.

Mrs. Panter read & signed the Annual return documents to be returned with the Notice of contact details, to the External auditor PKF Littlejohn, Canary Wharf, London. This will be following the inspection by the Internal auditor, Mrs. P. Morley. The public notice of Inspection has been put on the Website & Noticeboard.

### 33. Website

The Council noted that Mr. Midwinter & Miss Light will look at the Website, in conjunction with Mr. C. Williams to agree & recommend on how to best update it, making it more user friendly & easier to upload.

The Clerk reported that he had added list of new Councillors, with their duties onto the Website.

### 34. Cemetery

It was noted that Mr. Midwinter will contact Mr. C. Williams and discuss the issues at the Cemetery.

### 35. Highway matters

Mr. Marsh informed the meeting that the kerbs at end of Almshouse Lane have not yet been painted with reflective paint, due to scaffolding being in place. The Lighting request is being left in abeyance.

The Mead Grit bin issue as reported earlier, was noted.

The Council noted that Mrs. Cross is writing a more formal letter reference her suggestion that there could be a long stay car park area in the field adjacent to the Sports field.

Miss Stapleton raised the issue of brambles growing onto the Footpath to the Schools outside of the Great Orchard Estate. Mr. Marsh agreed to trim off the worse offending growth, with the Clerk contacting County Highways.

It was agreed to report the flytipping at West Street.

### 36. Flooding issues

There were no issues reported.

### 37. Allotments

Mr. H. Williams reported that there had been a very useful meeting with the allotment holders.

A letter had been sent to each of three allotment holders asking if they wished to continue or reduce their area

It was noted that the fees for the purchase of the allotment area for £17K with each party paying its legal fees, has been authorised under financial matters, and the Chairman & Clerk have an appointment with Gareth Webb Solicitors on Friday June 14<sup>th</sup> to sign the necessary documents.

### 38. Mead Play area.

It was agreed that Miss Light and Mrs. Panter will look at the equipment and report back.

### 39. Skate Park

Mrs. Panter reported that the SSDC inspection reports indicated that there are no high risk issues and the Ramps are to be painted.

Miss Light reported that having looked at the ramps, she could see no evidence of any part of a ramp sinking. This was noted.

**40. Rights of Way**

There were no issues raised.

**41. Tree Matters**

There were no issues raised.

**42. Correspondence**

The Council noted the Somerset Waste Partnership newsletter & Clerks Direct.

**43. Items for Report, or for the agenda of the next meeting**

The date of the next meeting was confirmed for Thursday July 11<sup>th</sup> 2019, at 7.30pm.

There being no further business, the Chairman thanked all present for attending, and declared the meeting closed at 9.50 pm.

Signed:

Date: