



Ilchester Parish Council

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

The Town Hall, on Thursday 12th September 2024 at 7:30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Ruby Coombes, Parish Clerk and Responsible Finance Officer, 6th September 2024

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. To confirm the Minutes of the previous meeting held 8th August 2024.
4. Open Session.
5. Action list open items update.
6. Reports from Somerset Councillors, RNAS and LCN, if any.
7. Police & Community issues – Ilchester Town Trust, IDCA, Church matters, Community Links, Public Notice board, Youth Parish Council Update.
8. Planning matters.
9. Highways
 - a. To receive an update regarding the Highways strategy.
 - b. To discuss information provided by Somerset Council
 - c. To discuss installation of ramps at Dragonfly Chase
 - d. To discuss access to the sewage works
10. To receive an update regarding the Hainbury Meadow development from Vistry.

11. Finance: To approve balances and payment schedule.

Payments to be made:

Clerk Salary

Three Counties - £645.00

T Mepham – Skate Park – £20.00

Play Inspection Company - £180.00

Somerset Forge - £600.00

Ilchester Parish Council – cheque for £10,000 to transfer funds from NatWest
to Unity bank

12. To review and note the spend to budget

13. To appoint roles for new councillors

14. To review and adopt the Privacy Policy.

15. To review and adopt the Reserves Policy.

16. To review and adopt the Records Retention policy.

17. To adopt a HR Committee and agree and adopt proposed Terms of Reference

18. To receive an update on the restoration of the fingerpost.

19. To discuss and agree to have councillor email addresses

20. Flooding Update.

21. Allotment Update.

22. Cemetery Update.

23. Skate Park & Mead Play Area.

a. To note the play inspections received.

24. Other correspondence received.

25. Items for report, or for the agenda of the next meeting.

26. To confirm the date of the next Parish Council meeting for Thursday 10th October 2024.