

**Minutes of the Ilchester Parish Council meeting held on Thursday May 10<sup>th</sup> 2018  
at the Town Hall, Ilchester at 7.30pm.**

**Present:** Mrs. H. Panter, Chairman, Mr. J. Edmondson, Mr. S. Marsh, Mr. G. Pope, Miss J. Stapleton, Mr. C. Williams, Mr. H. Williams, Mr. A. Capozzoli, District Councillor, Mrs. S. Small, vice – Chair of IDCA, Rev. B. Faulkner and Mr. P. Horsington, Clerk. Five members of the public attended.

**1. Apologies**

Apologies were received from Mr. A. MacGregor, Mr. S. McAllister Mr. N. Bloomfield, County Councillor, PC. Stefan Edwards & PCSO John Winfield.

**2. Election of Officers**

On the proposition of Mr. C. Williams, seconded by Mr. Marsh, Mrs. Panter was elected Chair of the Council. Mrs. Panter signed the Declaration of Acceptance of Office.

On the proposition of Mr. Marsh, seconded by Mr. H. Williams, Mr. Edmondson was elected vice – Chairman.

All other positions were re-elected en bloc being -

Flooding issues	Mrs. Hilary Panter
Finance	Mr. James (Eddie) Edmondson
Highways issues	Mr. Steve Marsh
Highway issues	Mr. Alan MacGregor
Allotments	Mr. Harold Williams
Flooding issues	Mr. Stuart Mcallister
Youth Parish Councils	Miss Julie Stapleton
Cemetery, Rights of Way & Website	Mr. Chris Williams
Rights of Way	Mr. Graham Pope
Tree matters - all Councillors	
Internal Auditor - vacant	

**3. The Minutes** of the previous meeting, having been circulated, were signed as correct.

**4. Declarations of Interest**

There were no Declarations of Interest.

Mr. Edmondson & Mr. Marsh reported that both had attended sessions held by SSDC on the details of the the new General Data Protection Act. The Clerk reported that he had also attended a meeting held by South Somerset District Council for Clerks to go through the details of the the new General Data Protection Act which is to come in force from May 25<sup>th</sup> . It has just been agreed by Parliament, that Parish Councils are now exempt from appointing a Data Protection Officer, as it is now the full Council as a body who have that role. The recording of minutes, without permission being given by those present, record names of the public, and the Council need to evaluate their policy reference contact lists. As the Clerk has attended training, then the Council is showing that it is being compliant. There will be a need to review what data is being held.

**5. Open Session – with RNAS, County & District Councillors' reports.**

Mr. G. Hill reported that the logs in the river Yeo by the Town bridge have been removed.

A stile that needs attention at Browns Lane was reported.

In the absence of Mr. Bloomfield, County County Councillor, there were no issues reported on County Council matters. It was noted that there are discussions being held reference setting up a possible Unitary system for Somerset sometime in the future.

In response to a query from resident in Almshouse Lane reference the poor state of the existing footpath, it was reported that Mr. Bloomfield, County Councillor is looking into this issue.

Mr. Capozzoli stated that he has had no response on the issue of fly tipping, but he will provide a map of the fly tipping incidents in due course.

Mr. Capozzoli informed the meeting that proposals for the extension of the 40 MPH speed limit on the B.3151 from Ilchester to RNAS, with 30 MPH through the Base area are being published.

Mr. Capozzoli reported that the SSDC Boundary proposals reference Ilchester, now have changed to making it a three member Ward to include St. Michael's Ward, with Ivelchester & Northstone.

Mr. Capozzoli reported from the meeting of the SSDC Area East Annual meeting with Parishes, which he had attended on April 23<sup>rd</sup>. The main topics discussed the provision of Broadband, the Transformation process happening within SSDC and the General Data Protection Act. Mr. Capozzoli highlighted that 'Connecting Devon & Somerset' are favouring Gigaclear as the new provider for Phase 2. Mr. Capozzoli stated that they have a policy that users would have to stay with the Company, and this would have to be taken into consideration for the future. At present, even within Villages, the Broadband speed varies considerably.

Mr. Capozzoli stated that SSDC are still considering the issue of providing SIDs.

Mrs. Panter reported on the meeting held with Symphony at the Surgery. A resident queried the length of time to make contact with the Surgery by telephone. It was explained that the promised new system has not yet been installed. Mrs. McGee asked about the future of the Practice, and was informed that a letter is being sent out to all patients and there are to be Open meetings at the Surgery. It was noted that all Doctors are now locums.

## **6. Police & Community issues - Ilchester Town Trust, IDCA, IRINEC & Church Matters**

Apologies from the Police were noted, and an Email received from a resident in Ivel Garden was read raising an issue of inconsiderate parking at Ivel Gardens, it was agreed to forward this to the Police.

Mrs. Panter informed the Council that the date to visit the Roman Cemetery, will be on May 17<sup>th</sup>.

The Council were informed that the new Chairman of the Town Trust is now Mr. G. Mottram.

Mr. H. Williams reported that the Monument issue is still ongoing.

Mrs. Panter welcomed Mrs. Small, IDCA,, who informed the meeting that IDCA is in crisis, as there were no other Officers elected at the Annual meeting held on May 1<sup>st</sup>. There is to be another meeting on May 14<sup>th</sup>.

On the proposition of Mr. Marsh, seconded by Mr. Edmondson, the Council agreed to re-appoint Mrs. Panter for a further four years from July 27<sup>th</sup> as a Parish nominated Trustee to IRINEC.

Rev. B. Faulkner stated that there nothing to report reference the maintenance at St. Andrew's Northover. The situation reference the blocked path in the same area was discussed and it was agreed that Mrs. Panter will contact Mr. MacGregor with a view of having a working party to get it cleared.

Rev. Faulkner informed the meeting that there is to be a Forces & Family event at the Tall Trees Community Centre, a Commemoration in Floral Art put in St. Mary's Church. In October a Requiem & Poetry evening, and a concert in November by the 'Military Wives' choir in early November, all these events to be part of the Centenary 'Ilchester 100'. It is envisaged that there will three life size figures commemorating the Army, Navy & Royal Air Force place by the War memorial.

## **7. Youth Parish Councils**

Miss Stapleton reported that only three members attended the last meeting and a recruitment event is to be held. The painting of the boards is progressing and there is to be a Youth day on August 14<sup>th</sup>.

## **8. Planning matters**

The Council noted that the application 17/01215/FUL for Mr. M. Knight at New Spittles Farm for the construction of an aerobic digestion plant to include associated equipment and on-site infrastructure for the purpose of generating renewable energy from grass silage and straw and upgrading and improvement of the existing access farm track having been granted, the traffic management agreement document has yet to be received, considered by the Parish Council and to be agreed with the Ward member.

The Council noted that application 17/01602/CPO at Bearley Farm, Tintinhull for an anaerobic digester with access through New Spittles Farm had been granted.

## **9. Financial matters**

Mrs. Panter read & signed the Annual Statement of Governance.

## **10. Other Financial matters**

The account balances were reported as at 30/04/18 C/A/c £100 & B/R A/c £56,143.87p

**Receipts** - Bank interest £2.02p, £24,600 precept including tax support grant & £707.14p VAT reclaim

**Payments made -**

10/05/18	2325	£6	ITT rent for Mead & sports field areas
10/05/18	2326	£1,327.51	Came & Co - insurances
10/05/18	2327	£189	Cumbria Clock Co Ltd - Church clock
10/05/18	2328	£20	Sophie Pack- Stone - skate park area
10/05/18	2329	£543.01	PTH salary & expenses
10/05/18	2330	£36	ITT room hire

The above cheques were approved and signed.

The Chairman read the letter from the Internal auditor, Mrs. W. Knudsen, confirming that she had inspected the accounts for the year ending March 31<sup>st</sup> 2018, confirming all was in order and had signed the Annual Internal audit report. As Mrs. Knudsen will be leaving Ilchester, it was agreed that Mrs. Panter will give some flowers to thank her for auditing the annual accounts and it was noted that the Council will have to appoint someone to take on this role.

On the proposition of Mr. Edmondson, seconded by Mr. C. Williams, the Council formally approved & adopted the Annual accounts.

Mrs. Panter read & signed the Annual accounts for return to External auditor.

It was noted that the Public notices be will displayed as proscribed.

The Council again discussed the request reference support for the plaques and leaflets and a Book of Remembrance to commemorate the Centenary of the end of WW1, and agreed in principle to grant up to £225 at a later date, toward these projects. In Ilchester, there are 16 names to commemorate.

It was noted to leave the two quotations received from the County Highways Lighting Officers reference the request for further lighting at the end of Almshouse Lane, these being £1,769.20p at the corner of the High Street & £2,913.35p with a pole connected from the supply by Manor Gardens, until the finances reference the purchase of the allotment area have been agreed and in place.

The Council noted that the District Valuer has been contacted as a result of the request for grant assistance from SSDC to ensure a fair and reasonable valuation for all parties. Copies have been forwarded with contact details to Bidwells, acting on behalf of Trinity College, on the offer made to the Council to buy the allotments area.

The Council noted that the plaque for the Mead had been put up.

#### **11. Website**

Mr. C. Williams reported that there were no issues to report.

#### **12. Cemetery**

Mr. C. Williams reported that there is some Dogwood that needs attention, and he will liaise with the Clerk on a better form of fencing and site for the cuttings etc. and report back.

#### **13. Highway matters**

The issue of the parking complaint at Ivel Gardens, will be reported to the Police.

Miss Stapleton reported the annual issue of overhanging brambles on the footpath adjacent to Great Orchard on the B.3151.

#### **14. Flooding issues**

The Council noted that the logs in the river Yeo by the Town bridge have been removed.

#### **15. Allotments**

Mr. H. Williams, reported from the meeting held on April 22<sup>nd</sup> at the allotments, this included -

Mr. Williams stated that there had been concerns over the future of the Allotment area, and reported that the Parish Council had been offered the area by Trinity College, Cambridge.

The Parish Council have agreed to purchase the area, rather than have a long term lease & the details are being progressed. As a result the agreements have not been sent out. The Parish Council at their last meeting agreed that the rents for 2018/19 will be £20 for a full plot & £15 for a half plot. No one present had any objections to the proposed increase.

An issue was raised, being that on the odd occasion, the gates had been locked with persons being still on site, this making it difficult to get to the locks from inside. It was emphasised that those leaving last, should check that everyone else has gone.

Mr. Williams asked that members to take care when using the entrance in wet weather & park outside on the road.

It was agreed that a BBQ will be held during the Summer. After discussion, it was agreed that there should be judging of the 'Best kept' allotment with judging taking place by July 15<sup>th</sup> as that is the proposed date of the Flower & Craft show.

It was agreed that there should be a notice put up stating 'CCTV in operation'.

#### **16. Mead Play area.**

The SSDC inspection reports indicated that there were no major issues to be addressed.

**17. Skate Park**

Mrs. Panter agreed to obtain quotations for painting the Skate park equipment.  
The SSDC inspection reports indicated that there were no issues to address.

**18. Rights of Way**

Mr. Pope stated that he will investigate the tile that was reported to be unsafe at Browns Lane.  
Mr. Pope highlighted the potential danger posed by cattle in Great Yard. This was noted.

**20. Tree Matters**

Overhanging tree branches & brambles issues in Priory road were noted.

**21. Correspondence**

The Council noted Clerks Direct.

**22. Items for Report, or for the agenda of the next meeting**

The Council noted that a listed building in the area of Burlinghams Farm, Tintinhull had been recently sold by SSDC, creating access issues for the local owners.

The date of the next meeting was confirmed for Thursday June 14<sup>th</sup> 2018 at 7.30pm.

There being no further business, the Chairman thanked all present for attending, and declared the meeting closed at 9.20 pm.

Signed:

Date: